



**UNIVERSITÀ
DI PARMA**

How to book an appointment at the Erasmus & International Home

A guide for
Exchange Students
Academic Year
2023/24

[Website for booking](#)



www.unipr.it

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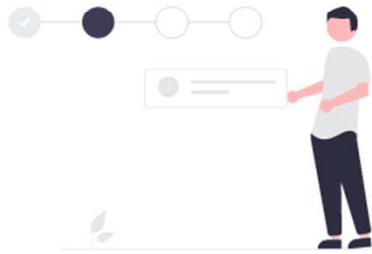
Here you can
change language



MENU ▾ EN ▾ Login

New booking

Click here to check availability and request an appointment



Manage booking

Click here to modify or cancel a previous booking of yours



Click on
«New Booking»



















Option 1:
[Direct Link](https://easyacademy.unipr.it/portaleplanning/servizi)

<https://easyacademy.unipr.it/portaleplanning/servizi>





Welcome to the University of Parma STUDENT AGENDA portal

 Classes schedule Consult your timetable 	 Exams calendar Search for your exams 	 Rooms occupation Consult the rooms daily planning 	 Reserve your seat Reserve and manage your classroom seat 
 Search bookings Search bookings 	 Appointment booking consult appointment booking 	 Study seat booking Study seat booking 	 Booking laboratories Booking laboratories 



Option 2:
Agenda Studenti

<https://agendastudenti.unipr.it/>





Seleziona il servizio - Passo 1 di 6

Scegli un servizio per il quale vuoi richiedere appuntamento

- Appuntamento Segreteria Corsi Scientifici
- Appuntamento Segreteria Corsi Umanistici
- Appuntamento Segreteria Corsi Veterinaria
- Appuntamento Servizio Tasse e Contributi
- Erasmus and International Home - UO Internazionalizzazione**
- Incoming Exchange Students - Erasmus and International Home
- Non Prenotare - Servizio Prova Visita di idoneità alla mansione

Appointment for administrative request (during the year)

Appointment for first registration at your arrival





Appointment for first registration at your arrival

← Select service - Step 1 of 6

🏠 Incoming Exchange Students - Erasmus and International Home

📅 Erasmus and International Home - Studenti Incoming - Check in

🕒 appointment duration: 10 minutes

Incoming Exchange Students - Erasmus and International Home

Dear student, please remember to bring with you a copy of your travel ticket (boarding pass, transport ticket, or other proof of travel), your Home University's arrival certificate form to fill in and your Identity Document in original (DNI or Passport)

Erasmus and International Home - Studenti Incoming - Check in

Address: p.le S. Francesco, 2, Parma [View on map](#)

Next

Appointment for first registration at your arrival





← Choose a day - Step 2 of 6

Incoming Exchange Students - Erasmus and International Home

Erasmus and International Home - Studenti Incoming - Check in

appointment duration: 10 minutes

Next

← September ▶

First availability : Monday, September 4 **BOOK**

Mon	Tue	Wed	Thu	Fri	Sat	Sun
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1

Choose a Day

You can see available paces within 40 days only



Choose a time - Step 3 of 6

 Incoming Exchange Students - Erasmus and International Home

 Erasmus and International Home - Studenti Incoming - Check in

 appointment duration: 10 minutes

Choose a time



Thursday, September 7



09:30

09:40

09:50

10:00

10:10

10:20

10:30

10:40

10:50

11:00

11:10

11:20

11:30

11:40

11:50





Insert your data - Step 4 of 6

🏠 Erasmus and International Home - UO Internazionalizzazione 📅 Incoming Mobility to Parma

📅 Thu, 9/7/2023

🕒 11:00 AM - 11:30 AM

Login

or fill out the form

Email *

Country code
🇮🇹 +39

Phone*

Nome e Cognome *

Fil in all the fields,
in particular
mandatory fields
(those with «*»)




Motivazione prenotazione e modalita' per l'appuntamento (Appointment purpose and appointment instructions) *

Descrivi in maniera sintetica per cosa richiedi appuntamento. Se richiedi un incontro virtuale via Teams, riceverai un link poco prima dell'appuntamento on-line (Provide a brief description of the purpose of the appointment. If you're requesting a virtual meeting via Teams, you will receive a link shortly before the online appointment.)*



Accept the field for
privacy purposes

 Per proseguire è necessario dichiarare di avere letto l'informativa sul trattamento dei dati personali; se sei uno studente già iscritto al nostro Ateneo leggi l'[Informativa per gli Studenti UNIPR](#), altrimenti leggi l'[Informativa per le altre categorie di utenti](#).*


* this field is mandatory.

NEXT






Riepilogo - Passo 5 di 6

 Incoming Exchange Students - Erasmus and International Home

 Erasmus and International Home - Studenti Incoming - Check in

 p.le S. Francesco, 2, Parma

 Erasmus International Home

 lun 4/9/2023  11:30 - 11:40

Nome e Cognome: luchi rossi

E-mail: luchi@gmail.com

Telefono: 0349 87987

Motivazione prenotazione e modalita' per l'appuntamento (Appointment purpose and appointment instructions): arrivo

Attenzione se non confermi entro 29 minuti 55 secondi, la tua prenotazione sarà eliminata automaticamente.

Conferma



UNIVERSITÀ
DI PARMA



Click on «confirm»
to confirm the
appointment



THANK YOU! 😊

INTERNATIONAL RELATIONS DIVISION ERASMUS AND INTERNATIONAL HOME

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Mobilities for Traineeship OUT: erasmus@unipr.it
Website: <https://www.unipr.it/node/100869>

